

Dear Parents/Guardians,

Student Name: _____

Paperwork Checklist 2018-2019 FOR RETURN TO SCHOOL

Did you return the following paperwork to school?

- _____ Parent Sign off for Handbook, Technology Policies, COPPA, and Directory Information - this form (online)
- _____ Release Information to Military – Grades 11 & 12 (will receive electronically from H.S.)
- _____ Federal Lunch Program Applications – Grades K-12 – optional (online)
- _____ Student Accident Insurance – optional (online)

Did you complete these items online?

- _____ Did I correct any updated addresses, phone numbers, or emergency contacts on Sapphire Parent Portal (K-12)?
- _____ Did I correct any updated phone numbers and emails in Blackboard Connect? (K-12)
- _____ Did I create an account for K12paymentcenter.com to add lunch money to an account electronically? (K-12)
- _____ Did I complete the Medical Update Form on Sapphire Parent Portal? (K-12)?

* Instructions to access Sapphire Parent Portal, Blackboard Connect, and K12paymentcenter.com are located at nwlehighsd.org

Please initial in the appropriate location below for each area.

STUDENT/PARENT HANDBOOK

_____ I acknowledge that I have read the *Student/Parent Handbook* for the 2018-2019 school year. I agree to support the policies and procedures described within the handbook and have discussed them with my child.
(initial)

TECHNOLOGY POLICIES

_____ I acknowledge that I have accessed a copy of the Acceptable Use of Technology Policies accessible at www.nwlehighsd.org/policies. I have read policies 815, 815.1, 815.2, 815.3, and 815.4 governing acceptable use of the technology and electronic resources and agree with its terms. I understand that this access is being provided for educational purposes only. I understand that not all inappropriate and/or controversial access can be restricted. I will not hold Northwestern Lehigh responsible for information/material acquired on the network. I give permission to issue internet access to my child.
(initial)

Please discuss these policies with your child. The use of computers is required for many school assignments.

INTERACTIVE WEBSITE PRIVACY PROTECTIONS / COPPA – applicable only if your child is under 13

_____ I acknowledge that I have accessed the NWLSD approved list of interactive websites for the 2018-2019 school year available at <http://www.nwlehighsd.org/COPPA> and have reviewed the provided privacy policies for each site. I give permission to the Northwestern Lehigh School District to create an account for my child to access the websites and applications listed, consent for the use of the website and/or application with your child, and that you agree to the privacy terms as enumerated on each website. I understand that some personally identifiable information (first name, screen name and/or work samples) may be posted on the publically-accessible Internet.
(initial)

NOTICE OF DIRECTORY INFORMATION

_____ I acknowledge that I have accessed a copy of the Notice of Directory Information accessible at www.nwlehighsd.org/directoryinformation. I have read the Notice of Directory Information that describes the information designated as Directory Information and can be disclosed without written consent. I understand the process and timeline to notify the District if I do not want Directory Information from my child's educational record disclosed without prior written consent.
(initial)

(Parent/Guardian Signature)

(Date)

Please return this entire form completed to your child's teacher on the first day of school.